

TRAVEL ARRANGEMENTS FOR ANNUAL CONFERENCE 2017 IN ROTORUA

IMPORTANT

Please note that arrangements put in place for 2017 will largely remain the same as they were for 2016.

Special 2017 arrangements:

As in 2016 Air New Zealand scheduled flight services in and out of Rotorua are problematic for our members travelling from Wellington. The outcome being those representatives would not be able to arrive in time for the opening ceremony on 1 October and would have to leave prior to closing on 4 October.

To remedy this NZEI will be chartering a flight from Wellington leaving 9.25AM Sunday 1 October 2017 which will accommodate Wellington delegates, and a return chartered flight at 12.40PM on Wednesday 4 October.

Hokitika, Invercagill, Whangarei, and Westport travelers will all be on scheduled flights on Saturday 30 September. Please factor this into accommodation bookings.

All other travelers eligible for flights will be on scheduled flights on the designated dates of conference.

Official observers are only eligible to attend when the Branch or Aronui Tomua they are associated with has a sole representative. Air Travel costs for such observers will be invoiced back to the Branch or Aronui Tomua concerned.

Travel costs for travel from a representative's home to the nearest airport and return will be reimbursed by National Office following completion of a travel claim at Annual Conference. Such travel costs for observers should be reimbursed by the Branch or Aronui Tomua concerned.

Please note that the air travel booking process is activated by National Office receiving notification of who is representing your branch at Annual Conference 2017. The sooner this is done then the more quickly we can allocate your flights to and from Rotorua. Those who require travel after the close of registration cannot be guaranteed a seat on the scheduled flights.

If you require any travel arrangements made that are outside of the scheduled flights, you must [fill in this form](#). Please note, alternative travel will only be booked within the registration period.

TRAVEL TO ROTORUA FROM YOUR HOME BASE

The following will be entitled to have their air travel to and from Rotorua arranged by and paid for by National Office:

All representatives and official observers from SOUTH ISLAND Branches, Aronui Tomua and Area Councils.

All Branches making up Te Taitokerau Area Council area, plus those Aronui Tomua formerly part of Te Taitokerau Area Council but now part of Te Pipiri Mananui o Nga Tataha-a-Maui.

All Branches and Aronui Tomua making up the Taranaki Area Council area, plus representatives of that Area Council

Representatives from Branches, Aronui Tomua, and Komiti Pasifika making up the Wellington Area Council, plus representatives of that Area Council.

The following will be entitled to have their personal use of a motor vehicle reimbursed at 62c per kilometre for return travel from their home to Rotorua:

Representatives from Branches, and Komiti Pasifika making up the Auckland Area Council and Counties-Manukau Area Council, plus representatives of that Area Council, plus those Aronui Tomua formerly part of the Auckland Area Area Council but now part of Te Pipiri Mananui o Nga Tataha-a-Maui.

Representatives from Branches and Aronui Tomua making up the Waikato Area Council, plus representatives of that Area council, plus those Aronui Tomua formerly part of the Waikato Area Council but now part of Te Pipiri Mananui o Nga Tataha-a-Maui.

Representatives from Branches and Aronui Tomua making up the Bay of Plenty Area Council, plus representatives of that Area council. plus those Aronui Tomua formerly part of the Bay of Plenty Area Council but now part of Te Pipiri Mananui o Nga Tataha-a-Maui.

We're aware that some branches intend travelling by motor coach or mini-bus – a great idea.

Such arrangements are the responsibility of individual Branches/Aronui Tomua & Area Councils. National Office will contribute to the cost of such hire, **provided approval has been sought prior to hiring.**
Contact events@nzei.org.nz

The following will be entitled to select the most convenient mode of travel, depending upon their location, (i.e. distance from Rotorua).

Representatives from Branches and Aronui Tomua making up the Te Haunui Central Area Council, plus representatives from that Area Council.

Representatives from Branches and Aronui Tomua making up the Central East Area Council, plus representatives from that Area Council.

Representatives from these Area Council regions who are seeking air travel to Annual Meeting in Rotorua are asked to contact events@nzei.org.nz immediately.

Otherwise it will be assumed that representatives and observers will be making their own travel arrangements by road.